

EDINBURG OLE TIME FESTIVAL

Civic and Non-Profit Organization Requests and Expectations

Please have any 501©3 or other organizational documents available upon request.

DISTRIBUTION

- * **Please** limit the sale of products to only those items representing or promoting your organization. Logo shirts, memberships, informative literature, for example, are permitted for sale; those who would like the opportunity to earn substantial profits should submit a vendor application and remit the appropriate non-profit discounted vendor fee.
- * **Please** refrain from distributing political literature, to include petitions, of any type for any reason.
- * **Please** be courteous. **Limit your solicitation or literature distribution to the perimeter of your assigned area and to only those who are interested in taking it;** you certainly would not want your valuable resources tossed into the street or trash can, and neither do we.

LIMITATIONS AND RESTRICTIONS

- * **Please** leave your personal radios, CD players, or other noisy sources at home, the volume of any audio or video pertinent to your cause should be kept to a minimum.
- * **Please** remember and respect the fact that you are likely on private property generously offered for the weekend.
- * **Please** make the commitment to the entire weekend, this helps determine location assignments.

SPACE ALLOCATION, PREPARATION AND MAINTENANCE

- * **If you would be interested in Parade participation, please see website for more details.**
- * **If you plan to sell food items, please contact our Food Vendor Chair to make your arrangements.**
- * **Please** indicate the approximate area of your requested space, not to exceed 10' X 10", on the application; we will need your rough dimensions in order to place your efforts as best we can.
- * **Please** understand that space requested may not be space available, you and other charitable organizations will be placed among other vendors as remaining space allows.
- * Your Festival Contact on your introductory letter will inform you of your location in town the week before the Festival; we thank you for your patience.
- * **Please** provide the tables, chairs, and canopies necessary for your own comfort; the Festival unfortunately cannot offer these items to you.
- * **Please** set up and remove all equipment by the noted times below.
- * **Please** maintain and remove all trash from your area.

HOURS

- * **Please** provide personnel for your organization during ALL Festival hours.
- * **Please** be in place and prepared to share your good news by 9:00 AM on Saturday through at least 5:00 PM.
- * Depending on your assigned location, it may be possible to set up Friday evening; but only with clearance through your Festival contact IN ADVANCE.
- * Sunday's activities begin at 12:00 noon through 5:00 pm; however, you may open at 10:00 AM if you choose.
- * **Please** remove all equipment and trash NO LATER THAN 7:00 PM on Sunday.

PARKING

- * All participants will have an assigned lot for parking; although it may not be terrible convenience to your location, it will still be within the town limits and reserved for you.
- * Passes will be available the week prior to the Festival.
- * **Please** share the land with your fellow man; move your vehicle to the reserved lot immediately after unloading at your assigned area.

Your actions reflect upon you and most importantly, your organization. Failure to comply with the above requests may end your time with us earlier than we would like!